

**SAN ANTONIO MUNICIPAL UTILITY DISTRICT NO. 1**

**MAY 13, 2020**

**MINUTES**

**STATE OF TEXAS  
COUNTY OF BEXAR**

The Board of Directors of the San Antonio Municipal Utility District No. 1 convened in Regular Session, via teleconference and pursuant to Notice duly given at 6:30 p.m., on the 13th day of May 2020, with the following member's present to-wit:

Robert Kuhn, President  
Dale Ferguson, Secretary  
Max Hooti, Assistant Secretary

and Zulema Fuentes-Real and Bill Burn absent, thus constituting a quorum. Also present were Debra Conkle, Office Manager.

President Kuhn called the meeting to order and announced that the first item of business would be:

- 1. REVIEW AND APPROVAL OF THE MINUTES OF THE MEETING HELD  
APRIL 8, 2020**
- 2. REPORT CONCERNING MARCH 2019 TAX COLLECTIONS**
- 3. REVIEW AND APPROVAL OF ACCOUNT BALANCES/BILLINGS  
INCURRED AND AUTHORIZATION OF EXPENDITURES**

Director Hooti moved that the consent agenda be approved. Director Ferguson seconded the motion, which passed by unanimous vote of the Directors present.

**II. STATUS REPORTS:**

**II. (A.) DISCUSSION REGARDING 2019/2020 PROJECTS/PLANS**

**1. TENNIS COURT RESURFACE**

The Board was informed that Jim Berbiglia sent an email requesting that he be appointed manager of the tennis courts. It was the consensus of the members present that this decision should be tabled until a full Board is present.

**II. (B.) DISCUSSION REGARDING MAINTENANCE AND APPEARANCE OF  
DISTRICT PROPERTY**

**1. PROPERTY MAINTENANCE**

**2. UNLAWFUL DUMPING**

It was reported that clean up was completed near Apacheria and it looks nice. It was the consensus of the Board that once the wildflowers go to seed then a mowing will be scheduled. Maybe within another week.

**SAN ANTONIO MUNICIPAL UTILITY DISTRICT NO. 1**

**APRIL 8, 2020**

**MINUTES**

**STATE OF TEXAS  
COUNTY OF BEXAR**

The Board of Directors of the San Antonio Municipal Utility District No. 1 convened in Regular Session, via teleconference and pursuant to Notice duly given at 6:30 p.m., on the 8th day of April 2020, with the following member's present to-wit:

Robert Kuhn, President  
Dale Ferguson, Secretary  
Max Hooti, Assistant Secretary

and Zulema Fuentes-Real and Bill Burn absent, thus constituting a quorum. Also present were Debra Conkle, Office Manager.

President Kuhn called the meeting to order and announced that the first item of business would be:

- 1. REVIEW AND APPROVAL OF THE MINUTES OF THE MEETING HELD MARCH 11, 2020**
- 2. REPORT CONCERNING FEBRUARY 2019 TAX COLLECTIONS**
- 3. REVIEW AND APPROVAL OF ACCOUNT BALANCES/BILLINGS INCURRED AND AUTHORIZATION OF EXPENDITURES**

Director Ferguson moved that the consent agenda be approved. Director Hooti seconded the motion, which passed by unanimous vote of the Directors present.

**II. STATUS REPORTS:**

**II. (A.) DISCUSSION REGARDING 2019/2020 PROJECTS/PLANS**

**1. TENNIS COURT RESURFACE**

The board was informed that the project would start at the end of this month.

**II. (B.) DISCUSSION REGARDING MAINTENANCE AND APPEARANCE OF DISTRICT PROPERTY**

**1. PROPERTY MAINTENANCE**

**2. UNLAWFUL DUMPING**

A discussion was held regarding overhanging trees, cleaning up of the median and illegal dumping. It was the consensus of the Board to have Froggy Landscaping take care of the projects.

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4-08-2020

**II. (C.) DISCUSSION REGARDING BUILDING MAINTENANCE**

It was the consensus of the Board that once things get back to normal, we would pressure wash the building.

**II. (D.) BRIEFING REGARDING DISTRICT INSURANCE STATUS**

**II. (E.) DISCUSSION REGARDING REQUESTS FOR USE OF THE MUD BUILDING**

**II. (F.) SECURITY - GENERAL**

**II. (G.) PUBLIC RELATIONS**

Debra Conkle stated that there was nothing to report on insurance.

The Bexar County Elections department will be using the building on May 2, May 26, and November 3, 2020. She further stated that the request had for April 19, 2020 baby shower had been canceled.

There was nothing to report on security or public relations.

**III. UNFINISHED BUSINESS**

**(A.) REMINDER THAT TRANSFER/LEASE DOCUMENTS FOR TENNIS COURTS, LOT 91, BLOCK 2, UNIT 1, SAN ANTONIO RANCH SUBDIVISION AND MUD BUILDING AND SURROUNDING PROPERTY FROM SA MUD #1 TO SAR HOA ARE AVAILABLE UPON HELOTES ANNEXATION.**

President Kuhn stated that this item is on hold at this time.

**III. (B.) DISCUSSION AND POSSIBLE ACTION REGARDING THE HACA PETITIONING THE CITY OF HELOTES FOR FUTURE ANNEXATION**

There was no discussion on this item at this time.

**IV. (A.) DISCUSSION AND NECESSARY ACTION REGARDING CITIZEN'S CONCERNS AND CUSTOMER CORRESPONDENCE**

Director Hooti stated that he had spoken with the traffic department of Bexar County regarding the tractor trailer parking Overnight with the District. The request had been accepted and is on the commissioner's desk. A small sign will be placed at the entrance and at the site where the tractor trailer has been parking.

Director Hooti again stated that he would like to spend less money on attorney fees and requested that the board members discuss before asking the attorney for services and, when asked, the

**S.A. MUD#1**  
**4-08-2020**

attorney provide an estimate of the cost of the services requested.

Director Ferguson requested that Darla Harlos be paid as per the paycheck protection policy. It was the consensus of the Board that Darla Harlos be paid.

There being no further business, the meeting was adjourned.

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Robert L. Kuhn, President  
San Antonio Municipal Utility District No. 1

ATTEST:

\_\_\_\_\_  
Dale Ferguson, Secretary  
San Antonio Municipal Utility District No. 1

(seal)

TAX COLLECTIONS DISTRIBUTION

DATE: 5/13/2020 March 2020 Tax Collections

DEPOSITS: 4/13/2020 \$4,345.00

RECEIVED: TAX PAID AMT FEE OTHER TOTAL COLLECTIONS LESS ATTORNEY FEE BALANCE REFUNDS/TAX ASSESSOR FEE REMITTED

YEAR	MAINT. TAX	P&I	AMT FEE	OTHER	TOTAL COLLECTIONS	LESS ATTORNEY FEE	BALANCE	REFUNDS/TAX ASSESSOR FEE	REMITTED
Y1998	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00
Y1999	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00
Y2000	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00
Y2001	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00
Y2002	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00
Y2003	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00
Y2004	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00
Y2005	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00
Y2006	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00
Y2007	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00
Y2008	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00
Y2009	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00
Y2010	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00
Y2011	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00
Y2012	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00
Y2013	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00
Y2014	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00
Y2015	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00
Y2016	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00
Y2017	(\$489.89)	\$0.00	\$0.00		(\$489.89)		(\$489.89)		(\$489.89)
Y2018	(\$328.75)	\$44.48	\$43.11		(\$284.27)		(\$284.27)		(\$284.27)
Y2019	\$4,956.76	\$162.40	\$0.00		\$5,119.16	(\$43.11)	\$5,119.16		\$5,119.16
TOTAL	\$4,138.12	\$206.88	\$43.11	\$0.00	\$4,388.11	(\$43.11)	\$4,345.00	\$0.00	\$4,345.00

TOTAL \$4,388.11 (\$43.11) \$4,345.00 \$0.00 (\$489.89) (\$284.27) \$5,119.16

YEAR MAINT. TAX P&I AMT FEE LESS FEE/REFUND D S TAX P&I LESS ATTORNEY FEE TOTAL

YEAR	MAINT. TAX	P&I	AMT FEE	LESS FEE/REFUND	D S TAX	P&I	LESS ATTORNEY FEE	TOTAL
Y1998	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Y1999	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Y2000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Y2001	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Y2002	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Y2003	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Y2004	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Y2005	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Y2006	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Y2007	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Y2008	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Y2009	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Y2010	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Y2011	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Y2012	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Y2013	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Y2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Y2015	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Y2016	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Y2017	(\$307.31)	\$0.00	\$0.00	\$0.00	(\$182.58)	\$0.00		(\$489.89)
Y2018	(\$217.96)	\$29.49	\$28.58	(\$28.58)	(\$110.79)	\$14.99		(\$284.27)
Y2019	\$3,366.63	\$110.30	\$0.00	\$0.00	\$1,590.13	\$52.10		\$5,119.16
TOTAL	\$2,841.36	\$139.79	\$28.58	(\$28.58)	\$1,296.76	\$67.09		\$4,345.00

TOTAL AMT DUE GOF \$3,009.74 TOTAL AMT DUE DSE \$1,378.37

LESS: ATTORNEY FEE (\$28.58) LESS: ATTORNEY FEE (\$14.53)

LESS: TAX ASSESSOR FEE TAX ASSESSOR FEE \$0.00

LESS: REFUNDS/REVERSAIS REFUNDS/REVERSAIS \$0.00

AMT FOR GOF DEPOSIT: \$2,981.16 AMT FOR DSE DEPOSIT: \$1,363.94 TOTAL = \$4,345.00

AMT FOR GOF DEPOSIT: \$2,981.16 AMT FOR DSE DEPOSIT: \$1,363.94 TOTAL = \$4,345.00



PAGE 2  
 REPORT OF OPERATIONS  
 NOTES, TRANSFERS AND DEBT SERVICE EXPENDITURES  
 5/13/2020

NOTES:

\*\* Previously Paid

\*\*\* Pending Invoice

\*\*\*\* Previously Approved

TAX CLEARING AND FUND TRANSFERS:

FROM	TO		AMOUNT
1. FROST CLEARING	FROST OPERATING	check	\$2,981.16
2. FROST CLEARING	TEX POOL OPERATING	WIRE	
3. FROST CLEARING	TEX POOL DEBT SERVI	WIRE	\$1,363.84
4. TEX POOL OPERATING	FROST OPERATING	WIRE	
5. FROST CLEARING	TEX POOL CLEARING	WIRE	
5. FROST CLEARING	TEX POOL DEBT SERVI	WIRE	
6. FROST DEBT SERVICE	TEX POOL DEBT SERVI	WIRE	
7. TEX POOL CLEARING	TEX POOL OPERATING	WIRE	
8. TEX POOL CLEARING	TEX POOL DEBT SERVI	WIRE	
9. FROST OPERATING	TEX POOL OPERATING	WIRE	
10. TEX POOL DEBT SERVICE	FROST DEBT SERVICE	WIRE	
TOTAL TAX CLEARING & FUND TRANSFERS			----- \$4,345.00

DEBT SERVICE EXPENDITURES:

Total Debt Service Expenditures	----- \$0.00
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- II. (C.) DISCUSSION REGARDING BUILDING MAINTENANCE
- II. (D.) BRIEFING REGARDING DISTRICT INSURANCE STATUS
- II. (E.) DISCUSSION REGARDING REQUESTS FOR USE OF THE MUD BUILDING
- II. (F.) SECURITY - GENERAL
- II. (G.) PUBLIC RELATIONS

Debra Conkle stated that there was nothing to report on insurance.

The Bexar County Elections department will not be using the building on May 2 and May 26, 2020. However, they have requested use for a runoff election on July 14, 2020.

There was nothing to report on security or public relations.

**III. UNFINISHED BUSINESS**

- (A.) REMINDER THAT TRANSFER/LEASE DOCUMENTS FOR TENNIS COURTS, LOT 91, BLOCK 2, UNIT 1, SAN ANTONIO RANCH SUBDIVISION AND MUD BUILDING AND SURROUNDING PROPERTY FROM SA MUD#1 TO SAR HOA ARE AVAILABLE UPON HELOTES ANNEXATION.

President Kuhn stated that this item is on hold at this time.

- III. (B.) DISCUSSION AND POSSIBLE ACTION REGARDING THE HACA PETITIONING THE CITY OF HELOTES FOR FUTURE ANNEXATION

There was no discussion on this item at this time.

**IV. (A.) DISCUSSION AND NECESSARY ACTION REGARDING CITIZEN'S CONCERNS AND CUSTOMER CORRESPONDENCE**

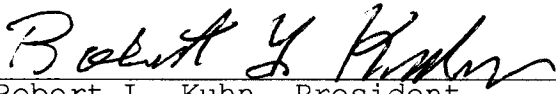
A discussion was held regarding drivers racing on Ranch Parkway. The sheriff had been called and the incident reported to Johnny Lara of the Traffic department.

Someone questioned the ability to have an entrance gate installed. The Board was reminded of the cost involved and the fact that the District would have to maintain the roads if a gate was installed.

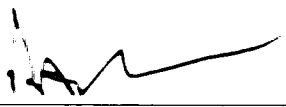


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There being no further business, the meeting was adjourned.

  
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Robert L. Kuhn, President  
San Antonio Municipal Utility District No. 1

ATTEST:

  
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Dale Ferguson, Secretary  
San Antonio Municipal Utility District No. 1

seal