

SAN ANTONIO MUNICIPAL UTILITY DISTRICT NO. 1

June 10, 2020

MINUTES

**STATE OF TEXAS
COUNTY OF BEXAR**

The Board of Directors of the San Antonio Municipal Utility District No. 1 convened in Regular Session, via teleconference and pursuant to Notice duly given at 6:30 p.m., on the 10th day of June 2020, with the following member's present to-wit:

Robert Kuhn, President
Zulema Fuentes-Real, Vice President
Dale Ferguson, Secretary
Bill Burn, Treasurer
Max Hooti, Assistant Secretary

and no members absent, thus constituting a quorum. Also present were Debra Conkle, Office Manager.

President Kuhn called the meeting to order and announced that the first item of business would be:

- 1. REVIEW AND APPROVAL OF THE MINUTES OF THE MEETING HELD
MAY 13, 2020**
- 2. REPORT CONCERNING APRIL 2019 TAX COLLECTIONS**
- 3. REVIEW AND APPROVAL OF ACCOUNT BALANCES/BILLINGS
INCURRED AND AUTHORIZATION OF EXPENDITURES**

Director Burn moved that the consent agenda be approved. Director Ferguson seconded the motion, which passed by unanimous vote of the Directors present.

II. STATUS REPORTS:

II. (A.) DISCUSSION REGARDING 2019/2020 PROJECTS/PLANS

1. TENNIS COURT RESURFACE

The Board was reminded that Jim Berbiglia sent an email requesting that he be appointed manager of the tennis courts. An extensive conversation was held regarding persons not abiding by the posted rules of the Tennis courts, as attached, the existing entrance system and the need for a better system and the possibility of a resident using personal funds to raise the existing fence. It was the consensus of the Board to allow more time to come up with some ideas to implement these changes.

SAN ANTONIO MUNICIPAL UTILITY DISTRICT NO. 1

MAY 13, 2020

MINUTES

**STATE OF TEXAS
COUNTY OF BEXAR**

The Board of Directors of the San Antonio Municipal Utility District No. 1 convened in Regular Session, via teleconference and pursuant to Notice duly given at 6:30 p.m., on the 13th day of May 2020, with the following member's present to-with:

Robert Kuhn, President
Dale Ferguson, Secretary
Max Hooti, Assistant Secretary

and Zulema Fuentes-Real and Bill Burn absent, thus constituting a quorum. Also present were Debra Conkle, Office Manager.

President Kuhn called the meeting to order and announced that the first item of business would be:

- 1. REVIEW AND APPROVAL OF THE MINUTES OF THE MEETING HELD
APRIL 8, 2020**
- 2. REPORT CONCERNING MARCH 2019 TAX COLLECTIONS**
- 3. REVIEW AND APPROVAL OF ACCOUNT BALANCES/BILLINGS
INCURRED AND AUTHORIZATION OF EXPENDITURES**

Director Hooti moved that the consent agenda be approved. Director Ferguson seconded the motion, which passed by unanimous vote of the Directors present.

II. STATUS REPORTS:

II. (A.) DISCUSSION REGARDING 2019/2020 PROJECTS/PLANS

1. TENNIS COURT RESURFACE

The Board was informed that Jim Berbiglia sent an email requesting that he be appointed manager of the tennis courts. It was the consensus of the members present that this decision should be tabled until a full Board is present.

**II. (B.) DISCUSSION REGARDING MAINTENANCE AND APPEARANCE OF
DISTRICT PROPERTY**

1. PROPERTY MAINTENANCE

2. UNLAWFUL DUMPING

It was reported that clean up was completed near Apacheria and it looks nice. It was the consensus of the Board that once the wildflowers go to seed then a mowing will be scheduled. Maybe within another week.

S.A. MUD#1
5-13-2020

- II. (C.) DISCUSSION REGARDING BUILDING MAINTENANCE
- II. (D.) BRIEFING REGARDING DISTRICT INSURANCE STATUS
- II. (E.) DISCUSSION REGARDING REQUESTS FOR USE OF THE MUD BUILDING
- II. (F.) SECURITY - GENERAL
- II. (G.) PUBLIC RELATIONS

Debra Conkle stated that there was nothing to report on insurance.

The Bexar County Elections department will not be using the building on May 2 and May 26, 2020. However, they have requested use for a runoff election on July 14, 2020.

There was nothing to report on security or public relations.

III. UNFINISHED BUSINESS

(A.) REMINDER THAT TRANSFER/LEASE DOCUMENTS FOR TENNIS COURTS, LOT 91, BLOCK 2, UNIT 1, SAN ANTONIO RANCH SUBDIVISION AND MUD BUILDING AND SURROUNDING PROPERTY FROM SA MUD#1 TO SAR HOA ARE AVAILABLE UPON HELOTES ANNEXATION.

President Kuhn stated that this item is on hold at this time.

III. (B.) DISCUSSION AND POSSIBLE ACTION REGARDING THE HACA PETITIONING THE CITY OF HELOTES FOR FUTURE ANNEXATION

There was no discussion on this item at this time.

IV. (A.) DISCUSSION AND NECESSARY ACTION REGARDING CITIZEN'S CONCERNS AND CUSTOMER CORRESPONDENCE

A discussion was held regarding drivers racing on Ranch Parkway. The sheriff had been called and the incident reported to Johnny Lara of the Traffic department.

Someone questioned the ability to have an entrance gate installed. The Board was reminded of the cost involved and the fact that the District would have to maintain the roads if a gate was installed.

S.A. MUD#1
5-13-2020

There being no further business, the meeting was adjourned.

Robert L. Kuhn, President
San Antonio Municipal Utility District No. 1

ATTEST:

Dale Ferguson, Secretary
San Antonio Municipal Utility District No. 1

(seal)

TAX COLLECTIONS
DISTRIBUTION

DEPOSITS: 5/5/2020 \$5,106.06

DATE: 6/10/2020 April 2020 Tax Collections

RECEIVED:					TOTAL	LESS	\$5,106.06			
	TAX	P&I	ATT FEE	OTHER	COLLECTIONS	ATTORNEY FEE	BALANCE	REFUNDS/TAX ASSESSOR FEE	BALANCE	REMITTED
Y1998	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	
Y1999	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	
Y2000	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	
Y2001	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	
Y2002	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	
Y2003	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	
Y2004	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	
Y2005	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	
Y2006	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	
Y2007	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	
Y2008	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	
Y2009	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	
Y2010	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	
Y2011	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	
Y2012	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	
Y2013	\$0.00	\$0.00	\$0.00		\$0.00	*	\$0.00		\$0.00	
Y2014	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	
Y2015	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	
Y2016	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	
Y2017	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	
Y2018	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	
Y2019	\$4,668.98	\$437.08	\$0.00		\$5,106.06		\$5,106.06		\$5,106.06	
TOTAL	\$4,668.98	\$437.08	\$0.00	\$0.00	\$5,106.06	\$0.00	\$5,106.06	\$0.00	\$5,106.06	\$5,106.06

YEAR	MAINT. TAX	LESS				D S TAX	LESS			
		P&I	ATT FEE	FEE/REFUND	TOTAL		P&I	ATT FEE	FEE/REFUND	TOTAL
Y1998	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y1999	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2001	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2002	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2003	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2004	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2005	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2006	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2007	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2008	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2009	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2010	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2011	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2012	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2013	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2015	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2016	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2018	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2019	\$3,171.17	\$296.86	\$0.00	\$0.00	\$1,497.81	\$140.22	\$0.00	\$0.00	\$5,106.06	
TOTAL	\$3,171.17	\$296.86	\$0.00	\$0.00	\$1,497.81	\$140.22	\$0.00	\$0.00	\$5,106.06	

TOTAL AMT DUE		TOTAL AMT	
GOF	\$3,468.04	DUE DSE	\$1,638.02
			\$5,106.06

LESS:		LESS:	
ATTORNEY FEE		ATTORNEY FEE	\$0.00

LESS:		LESS:	
TAX ASSESSOR FEE		TAX ASSESSOR FEE	\$0.00

LESS:		LESS:	
REFUNDS/REVERSALS		REFUNDS/REVERS	\$0.00

AMT FOR		AMT FOR		TOTAL =	
GOF DEPOSIT:	\$3,468.04	DSE DEPOSIT:	\$1,638.02		\$5,106.06
					\$5,106.06

**SAN ANTONIO MUNICIPAL UTILITY DISTRICT #1
 REPORT OF OPERATIONS
 6/10/2020**

REVENUES

Collections this period (Maint. Tax)	4/20	\$3,468.04
Miscellaneous Revenue:		
HACA - Building Use 1st Quarter		\$105.00
TOTAL REVENUE THIS PERIOD		\$3,573.04

EXPENSES

Auditing		\$0.00
Waste Management		\$4,399.90
AT & T Mobility		\$61.50
AT & T U-Verse		\$70.73
CITY PUBLIC SERVICE:		
# 2096723016 SA MUD OFFICE		\$51.10
SAN ANTONIO WATER SYSTEMS:		
# 0514993248891 SA MUD OFFICE		\$34.64
DIRECTORS FEES:		
B. BURN	6/10/2020	\$1.00
R. KUHN		\$1.00
Z. FUENTES-REAL		\$1.00
D. FERGUSON		\$1.00
M. HOOTI		\$1.00
ENGINEERING		\$0.00
LEGAL FEES		\$0.00
INSURANCE		\$0.00
OFFICE MANAGER		\$1,546.80
PETTY CASH - Kuhn Parking/Post Notice		\$7.00
MISCELLANEOUS:		
City Public Service - Street Light		\$22.45
IRS Payroll Deposit April 2020		\$384.81
Darla Harlos - Office Cleaning (June)		\$100.00
Max Hooti - Reimbursement Fence Repair		\$452.94 **
Fred Kempf - Shredding Front 40 Acres		\$405.00 **
Bob Kuhn - Reimbursement Fence Repair		\$305.57
Debra Conkle - Reimbursement for Website Renew		\$142.89 **
TOTAL EXPENSES FOR THIS PERIOD:		\$7,990.33
REVENUES MINUS EXPENSES THIS PERIOD		(\$4,417.29)

PAGE 2
 REPORT OF OPERATIONS
 NOTES, TRANSFERS AND DEBT SERVICE EXPENDITURES
 6/10/2020

NOTES:

** Previously Paid

*** Pending Invoice

**** Previously Approved

TAX CLEARING AND FUND TRANSFERS:

FROM	TO		AMOUNT
1. FROST CLEARING	FROST OPERATING	check	\$3,468.04
2. FROST CLEARING	TEX POOL OPERATING	WIRE	
3. FROST CLEARING	TEX POOL DEBT SERVI	WIRE	\$1,638.02
4. TEX POOL OPERATING	FROST OPERATING	WIRE	
5. FROST CLEARING	TEX POOL CLEARING	WIRE	
5. FROST CLEARING	TEX POOL DEBT SERVI	WIRE	
6. FROST DEBT SERVICE	TEX POOL DEBT SERVI	WIRE	
7. TEX POOL CLEARING	TEX POOL OPERATING	WIRE	
8. TEX POOL CLEARING	TEX POOL DEBT SERVI	WIRE	
9. FROST OPERATING	TEX POOL OPERATING	WIRE	
10. TEX POOL DEBT SERVICE	FROST DEBT SERVICE	WIRE	
TOTAL TAX CLEARING & FUND TRANSFERS			\$5,106.06

DEBT SERVICE EXPENDITURES:

Total Debt Service Expenditures \$0.00

S.A. MUD#1
6-10-2020

II. (B.) DISCUSSION REGARDING MAINTENANCE AND APPEARANCE OF DISTRICT PROPERTY

1. PROPERTY MAINTENANCE
2. UNLAWFUL DUMPING

A discussion was held regarding finding another contractor for property maintenance except for small jobs. It was also reported that paving material had been dumped on District property and President Kuhn has contacted Government Canyon State Natural Area personnel to help with clean up.

II. (C.) DISCUSSION REGARDING BUILDING MAINTENANCE

It was noted that the outside of the building was in disrepair and needs to be cleaned up. It was also reported that the outside building walls will be pressure washed when the weather gets cooler.

II. (D.) BRIEFING REGARDING DISTRICT INSURANCE STATUS

II. (E.) DISCUSSION REGARDING REQUESTS FOR USE OF THE MUD BUILDING

II. (F.) SECURITY - GENERAL

II. (G.) PUBLIC RELATIONS

Director Fuentes-Real stated that there was nothing to report on insurance.

Debra Conkle informed the Board that the Bexar County Elections department will be using the building on July 14, 2020 for the runoff election.

There was nothing to report on security or public relations.

III. UNFINISHED BUSINESS

(A.) REMINDER THAT TRANSFER/LEASE DOCUMENTS FOR TENNIS COURTS, LOT 91, BLOCK 2, UNIT 1, SAN ANTONIO RANCH SUBDIVISION AND MUD BUILDING AND SURROUNDING PROPERTY FROM SA MUD#1 TO SAR HOA ARE AVAILABLE UPON HELOTES ANNEXATION.

President Kuhn stated that this item is on hold at this time.

III. (B.) DISCUSSION AND POSSIBLE ACTION REGARDING THE HACA PETITIONING THE CITY OF HELOTES FOR FUTURE ANNEXATION

There was no discussion on this item at this time.

S.A. MUD#1
6-10-2020

IV. (A.) DISCUSSION AND NECESSARY ACTION REGARDING CITIZEN'S CONCERNS AND CUSTOMER CORRESPONDENCE

A discussion was held regarding a large white van driving through the subdivision at 2:30 a.m. on Sunday morning. The license plate number was retrieved, and the sheriff had been called.

There being no further business, the meeting was adjourned.



Robert L. Kuhn, President
San Antonio Municipal Utility District No. 1

ATTEST:



Dale Ferguson, Secretary
San Antonio Municipal Utility District No. 1

