

SAN ANTONIO MUNICIPAL UTILITY DISTRICT NO. 1

JANUARY 10, 2024

MINUTES

**STATE OF TEXAS
COUNTY OF BEXAR**

The Board of Directors of the San Antonio Municipal Utility District No. 1 convened in Special Session, open to the public and pursuant to Notice duly given at 6:30 p.m., at 16450 Wildlake Blvd, Helotes, Texas 78023, on the 10th day of January 2024, with the following member's present to-with:

Robert Kuhn, President
Zulema Fuentes-Real, Vice-President
Bill Burn, Treasurer
Max Hooti, Assistant Secretary

and Dale Ferguson absent, thus constituting a quorum. Also present were Debra Conkle, Executive Administrator, Charles Lindsey, Dan Gonzales, Johnn Bartholmae, Chris Lauderdale, San Antonio Ranch residents.

President Kuhn called the meeting to order; recitation of the Pledge of Allegiance and announced that the first item of business would be:

I. CONSENT AGENDA:

- 1. REVIEW AND APPROVAL OF THE MINUTES OF THE MEETINGS HELD DECEMBER 13, 2023**
- 2. REPORT CONCERNING NOVEMBER 2023 TAX COLLECTIONS**
- 3. REVIEW AND APPROVAL OF ACCOUNT BALANCES/BILLINGS INCURRED AND AUTHORIZATION OF EXPENDITURES**

Director Burn moved that the Board approve the items within the consent agenda as follows. Director Fuentes-Real seconded the motion, which passed by unanimous vote of the Directors present.

II. STATUS REPORTS:

- II. (A.) DISCUSSION REGARDING 2023/2024 PROJECTS/PLANS**
- 1. MUD BUILDING PARKING LOT RESEAL**

It was noted that this project will begin when the SAWS Sewer Project is complete.

SAN ANTONIO MUNICIPAL UTILITY DISTRICT NO. 1

DECEMBER 13, 2023

MINUTES

**STATE OF TEXAS
COUNTY OF BEXAR**

The Board of Directors of the San Antonio Municipal Utility District No. 1 convened in Special Session, open to the public and pursuant to Notice duly given at 6:30 p.m., at 16450 Wildlake Blvd, Helotes, Texas 78023, on the 13th day of December 2023, with the following member's present to-with:

Robert Kuhn, President
Zulema Fuentes-Real, Vice-President
Bill Burn, Treasurer
Dale Ferguson, Secretary
Max Hooti, Assistant Secretary

and no members absent, thus constituting a quorum. Also present were Debra Conkle, Executive Administrator, Charles Lindsey, Carol Burn, Dan Gonzales, Johnn Bartholmae, Mr. & Mrs. Chris Lauderdale, Jim Berbiglia and Trey and Maria Fernandez, San Antonio Ranch residents.

President Kuhn called the meeting to order; recitation of the Pledge of Allegiance and announced that the first item of business would be:

I. CONSENT AGENDA:

- 1. REVIEW AND APPROVAL OF THE MINUTES OF THE MEETINGS HELD NOVEMBER 8, 2023**
- 2. REPORT CONCERNING OCTOBER 2023 TAX COLLECTIONS**
- 3. REVIEW AND APPROVAL OF ACCOUNT BALANCES/BILLINGS INCURRED AND AUTHORIZATION OF EXPENDITURES**

Director Fuentes-Real moved that the Board approve the items within the consent agenda as follows. Director Burn seconded the motion, which passed by unanimous vote of the Directors present.

II. STATUS REPORTS:

- II. (A.) DISCUSSION REGARDING 2023/2024 PROJECTS/PLANS**
 - 1. MUD BUILDING PARKING LOT RESEAL**

It was noted that this project will begin when the SAWS Sewer Project is complete.

S.A. MUD#1
12-10-2023

II. (B.) DISCUSSION REGARDING MAINTENANCE AND APPEARANCE OF DISTRICT PROPERTY

1. PROPERTY MAINTENANCE
2. UNLAWFUL DUMPING

There was nothing to report on this item at this time.

II. (C.) DISCUSSION REGARDING BUILDING MAINTENANCE

There was nothing to report on this item at this time.

II. (D.) BRIEFING REGARDING DISTRICT INSURANCE STATUS

This item will be discussed later in the meeting.

II. (E.) DISCUSSION REGARDING REQUESTS FOR USE OF THE MUD BUILDING

Debra Conkle reported that there were no requests for building usage.

III. UNFINISHED BUSINESS

IV. NEW BUSINESS

IV. (A.) DISCUSSION AND POSSIBLE ACTION REGARDING TERMINATION OF INSURANCE WITH TEXAS MUNICIPAL LEAGUE AND SIGNING WITH A NEW INSURANCE COMPANY

After a brief discussion, it was the consensus of the Board to continue with Texas Municipal League but to remove the automotive coverage and the Entrance Sign.

IV. (B.) DISCUSSION AND ACTION REGARDING CITIZEN'S CONCERNS AND CUSTOMER CORRESPONDENCE

A representative of the HOA stated that the HOA wanted to take over responsibility for the Entrance Sign. Director Burn moved that the Board transfer responsibility for the Entrance Sign effectively immediately. Director Hooti seconded the motion, which passed unanimously by the Directors present.

S.A. MUD#1
12-10-2023

There being no further business, the meeting was adjourned at
6:33p.m.

Robert L. Kuhn, President
San Antonio Municipal Utility District No. 1

ATTEST:

Max Hooti, Assistant Secretary
San Antonio Municipal Utility District No. 1

(seal)

TAX COLLECTIONS DISTRIBUTION

DATE: 1/10/2024 November 2023 Tax Collections

DEPOSITS: 12/18/2023 \$20,110.27

RECEIVED: TAX P&I AMT FEE OTHER TOTAL COLLECTIONS LESS ATTORNEY FEE BALANCE REFUNDS/TAX ASSESSOR FEE BALANCE REMITTED

TAX	P&I	AMT FEE	OTHER	TOTAL COLLECTIONS	LESS ATTORNEY FEE	BALANCE	REFUNDS/TAX ASSESSOR FEE	BALANCE	REMITTED
Y2002	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00	
Y2003	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00	
Y2004	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00	
Y2005	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00	
Y2006	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00	
Y2007	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00	
Y2008	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00	
Y2009	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00	
Y2010	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00	
Y2011	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00	
Y2012	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00	
Y2013	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00	
Y2014	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00	
Y2015	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00	
Y2016	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00	
Y2017	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00	
Y2018	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00	
Y2019	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00	
Y2020	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00	
Y2021	(\$199.27)	\$0.00	\$0.00	(\$199.27)		(\$199.27)		(\$199.27)	
Y2022	(\$364.37)	\$21.36	\$18.06	(\$324.95)	(\$18.06)	(\$343.01)		(\$343.01)	
Y2023	\$20,652.55	\$0.00	\$0.00	\$20,652.55		\$20,652.55		\$20,652.55	
TOTAL	\$20,088.91	\$21.36	\$18.06	\$20,128.33	(\$18.06)	\$20,110.27	\$0.00	\$20,110.27	\$20,110.27

LESS: YEAR MAINT. TAX P&I AMT FEE FEE/REFUND D S TAX P&I LESS FEE/REFUND TOTAL

YEAR MAINT. TAX	P&I	AMT FEE	FEE/REFUND	D S TAX	P&I	LESS FEE/REFUND	TOTAL
Y2002	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2003	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2004	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2005	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2006	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2007	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2008	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2009	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2010	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2011	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2012	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2013	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2015	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2016	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2018	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2020	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y2021	(\$149.93)	\$0.00	\$0.00	(\$149.94)	\$0.00	\$0.00	(\$199.27)
Y2022	(\$265.70)	\$13.58	\$13.17	(\$239.05)	\$5.78	\$4.89	(\$243.91)
Y2023	\$20,652.55	\$0.00	\$0.00	\$20,652.55	\$0.00	\$0.00	\$0.00
TOTAL	\$20,236.92	\$13.17	(\$13.17)	(\$148.01)	\$5.78	\$4.89	(\$542.28)

TOTAL AMT DUE GOF

LESS: ATTORNEY FEE

TOTAL AMT DUE (\$137.34)

LESS: ATTORNEY FEE (\$4.89)

TAX ASSESSOR FEE

LESS: TAX ASSESSOR FEE

REFUNDS/REVERSALS

LESS: REFUNDS/REVERSALS

AMT FOR GOF DEPOSIT: \$20,252.50

LESS: AMT FOR DSF DEPOSIT: (\$142.23)

TOTAL = \$20,110.27

CARRY OVER (\$106.47)

**SAN ANTONIO MUNICIPAL UTILITY DISTRICT #1
 REPORT OF OPERATIONS
 1/10/2024**

REVENUES

Collections this period (Maint. Tax)	11/24	\$20,252.50
Miscellaneous Revenue:		
SAWS Rebate		\$95.75
MUD Building Rental Fees		\$125.00
Insurance Refund		\$532.14
TOTAL REVENUE THIS PERIOD		\$20,880.39

EXPENSES

Auditing		\$1,585.30
Waste Connections - January 2024		\$5,170.00
AT & T Mobility		\$66.79
AT & T U-Verse		\$118.28
CITY PUBLIC SERVICE:		
# 2096723016 SA MUD OFFICE		\$159.86
SAN ANTONIO WATER SYSTEMS:		
# 0514993248891 SA MUD OFFICE		(\$67.48)
DIRECTORS FEES:		
B. BURN		\$12.00
R. KUHN		\$12.00
Z. FUENTES-REAL		\$12.00
D. FERGUSON		\$12.00
M. HOOTI		\$12.00
PROPERTY MAINTENANCE		
LEGAL FEES		
INSURANCE		
EXECUTIVE ADMINISTRATOR FEBRUARY 2024		\$2,415.52 **
PETTY CASH		
MISCELLANEOUS:		
City Public Service - Street Light		\$25.08
IRS Payroll Deposit December 2023		\$577.36
Bexar Appraisal District		\$317.00
Debra Conkle - Overtime		\$250.00
Victor Insurance - Director Bonds		\$200.00

TOTAL EXPENSES FOR THIS PERIOD:		\$10,877.71
REVENUES MINUS EXPENSES THIS PERIOD		\$10,002.68

**PAGE 2
 REPORT OF OPERATIONS
 NOTES, TRANSFERS AND DEBT SERVICE EXPENDITURES
 1/10/2024**

NOTES:

**** Previously Paid**

***** Pending Invoice**

****** Previously Approved**

TAX CLEARING AND FUND TRANSFERS:

FROM	TO		AMOUNT
1. FROST CLEARING	TEX POOL OPERATING	CHECK	\$20,252.50
2. FROST CLEARING	TEX POOL OPERATING	WIRE	
3. FROST CLEARING	TEX POOL DEBT SERVI	WIRE	
4. TEX POOL OPERATING	FROST OPERATING	WIRE	
5. FROST CLEARING	TEX POOL CLEARING	WIRE	
5. FROST CLEARING	TEX POOL DEBT SERVI	WIRE	
6. FROST DEBT SERVICE	TEX POOL DEBT SERVI	WIRE	
7. TEX POOL CLEARING	TEX POOL OPERATING	WIRE	
8. TEX POOL CLEARING	TEX POOL DEBT SERVI	WIRE	
9. FROST OPERATING	TEX POOL OPERATING	WIRE	
10. TEX POOL DEBT SERVICE	FROST DEBT SERVICE	WIRE	
TOTAL TAX CLEARING & FUND TRANSFERS			----- \$20,252.50

DEBT SERVICE EXPENDITURES:

BOND COUPON PAYMENT DUE MARCH 1, 2024	\$132,950.00
Total Debt Service Expenditures	----- \$132,950.00

S.A. MUD#1

~~12-10-2023~~

1-10-24

II. (B.) DISCUSSION REGARDING MAINTENANCE AND APPEARANCE OF DISTRICT PROPERTY

1. PROPERTY MAINTENANCE
2. UNLAWFUL DUMPING

There was dumping reported, but it is not on either MUD or HOA property. More investigation needs to be done.

II. (C.) DISCUSSION REGARDING BUILDING MAINTENANCE

Debra Conkle reported that a refund of \$95.75 was received from SAWS for the leaking toilets.

II. (D.) BRIEFING REGARDING DISTRICT INSURANCE STATUS

Debra Conkle informed the board that a refund of \$532.00 was received from Texas Municipal League from the removal of auto insurance and insurance on the front entrance sign.

II. (E.) DISCUSSION REGARDING REQUESTS FOR USE OF THE MUD BUILDING

Debra Conkle reported that there was a request to use the building for a dual birthday party and a bounce house in the parking lot. The board requested that assurance that the homeowner's insurance binder would cover the bounce house.

III. UNFINISHED BUSINESS

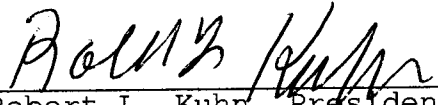
IV. NEW BUSINESS

IV. (A.) DISCUSSION AND ACTION REGARDING CITIZEN'S CONCERNS AND CUSTOMER CORRESPONDENCE

There were no citizens' concerns, however Craig Lauderdale expressed his appreciation for the new garbage service and the employees of Waste Connections.

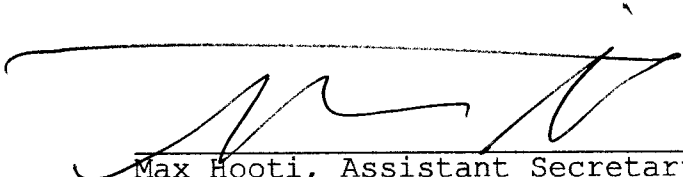
S.A. MUD#1
~~12-10-2023~~
1-10-24

There being no further business, the meeting was adjourned at 6:50p.m.



Robert L. Kuhn, President
San Antonio Municipal Utility District No. 1

ATTEST:



Max Hooti, Assistant Secretary
San Antonio Municipal Utility District No. 1

(seal) --