

SAN ANTONIO MUNICIPAL UTILITY DISTRICT NO. 1

SEPTEMBER 13, 2023

MINUTES

**STATE OF TEXAS
COUNTY OF BEXAR**

The Board of Directors of the San Antonio Municipal Utility District No. 1 convened in Special Session, open to the public and pursuant to Notice duly given at 6:30 p.m., at 16450 Wildlake Blvd, Helotes, Texas 78023, on the 13th day of September 2023, with the following member's present to-with:

Robert Kuhn, President
Zulema Fuentes-Real, Vice-President
Dale Ferguson, Secretary
Bill Burn, Treasurer
Max Hooti, Assistant Secretary

and no members absent, thus constituting a quorum. Also present were Debra Conkle, Executive Administrator, John Bartholomae, Julie Zapata, Dan Gonzales and Craig Hall, San Antonio Ranch residents.

President Kuhn called the meeting to order; recitation of the Pledge of Allegiance and announced that the first item of business would be:

I. CONSENT AGENDA:

- 1. REVIEW AND APPROVAL OF THE MINUTES OF THE MEETINGS HELD AUGUST 9 AND AUGUST 23, 2023**
- 2. REPORT CONCERNING JULY 2023 TAX COLLECTIONS**
- 3. REVIEW AND APPROVAL OF ACCOUNT BALANCES/BILLINGS INCURRED AND AUTHORIZATION OF EXPENDITURES**

Director Burn moved that the Board approve the items within the consent agenda as follows. Director Hooti seconded the motion, which passed by unanimous vote of the Directors present.

II. STATUS REPORTS:

II. (A.) DISCUSSION REGARDING 2023/2024 PROJECTS/PLANS

Mowing from Mountain Climb to Apacheria, cost estimate \$500.00.

II. (B.) DISCUSSION REGARDING MAINTENANCE AND APPEARANCE OF DISTRICT PROPERTY

1. PROPERTY MAINTENANCE

a. MUD Building/Tennis Court Parking Lot Reseal

President Kuhn stated that the Tennis Court Park Lot Reseal project has been completed.

SAN ANTONIO MUNICIPAL UTILITY DISTRICT NO. 1

AUGUST 9, 2023

MINUTES

**STATE OF TEXAS
COUNTY OF BEXAR**

The Board of Directors of the San Antonio Municipal Utility District No. 1 convened in Special Session, open to the public and pursuant to Notice duly given at 6:30 p.m., at 16450 Wildlake Blvd, Helotes, Texas 78023, on the 9th day of August 2023, with the following member's present to-with:

Robert Kuhn, President
Zulema Fuentes-Real, Vice-President
Bill Burn, Treasurer
Max Hooti, Assistant Secretary

and Dale Ferguson absent, thus constituting a quorum. Also present were Debra Conkle, Executive Administrator, John Bartholomae, Julie Zapata, Diana Killough and Craig Hall, San Antonio Ranch residents.

President Kuhn called the meeting to order; recitation of the Pledge of Allegiance and announced that the first item of business would be:

I. CONSENT AGENDA:

- 1. REVIEW AND APPROVAL OF THE MINUTES OF THE MEETING HELD JULY 12, 2023**
- 2. REPORT CONCERNING JUNE 2022 TAX COLLECTIONS**
- 3. REVIEW AND APPROVAL OF ACCOUNT BALANCES/BILLINGS INCURRED AND AUTHORIZATION OF EXPENDITURES**

Director Burn moved that the Board approve the items within the consent agenda as follows. Director Hooti seconded the motion, which passed by unanimous vote of the Directors present.

II. STATUS REPORTS:

II. (A.) DISCUSSION REGARDING 2022/2023 PROJECTS/PLANS

It was noted that the deterioration of the Wildlake Lake Subdivision sign is not the responsibility of Bexar County.

II. (B.) DISCUSSION REGARDING MAINTENANCE AND APPEARANCE OF DISTRICT PROPERTY

1. PROPERTY MAINTENANCE

a. MUD Building/Tennis Court Parking Lot Reseal

President Kuhn stated that without the parking spot lines being painted the estimate is now at \$5115.53 and the work will be performed within the next two weeks.

S.A. MUD#1
8-09-2023

2. UNLAWFUL DUMPING

It was noted that between the MUD, the HOA and Bexar County public works, no one has taken or will take responsibility for the unlawful dumping of construction debris.

II. (C.) DISCUSSION REGARDING BUILDING MAINTENANCE

It was noted that two bids to clean the building have been received, each of \$200.00 per month. It was the consensus of the Board that the members work together to clean the building on a monthly basis.

II. (D.) BRIEFING REGARDING DISTRICT INSURANCE STATUS

II. (E.) DISCUSSION REGARDING REQUESTS FOR USE OF THE MUD BUILDING

Debra Conkle reported that the building had been rented for October 16 and that the Bexar County Elections Department has requested to use the building on November 7, 2023.

II. (F.) DISCUSSION AND POSSIBLE ACTION REGARDING WASTE CONNECTIONS FIRST DAY SERVICE

It was noted that it was mostly successful, and that any resident could call for a smaller receptacle and that some of the wheels had been falling off but that they just pop right back in. In case of loss, the wheels will be replaced.

III. UNFINISHED BUSINESS

IV. NEW BUSINESS

IV. (A.) DISCUSSION AND ACTION REGARDING APPROVAL OF PROPOSED BEXAR COUNTY TAX ASSESSOR/COLLECTOR FEE FOR THE 2023 TAX YEAR

Debra Conkle submitted the following correspondence from the Bexar County Tax Office and stated that the 2023 Fee will be \$1.67 per account with is \$.22 cents less than last year's fee.

Director Zulema Fuentes-Real moved that the Board approve the 2023 Proposed Bexar County Tax Assessor/Collector Fee is presented. Director Burn seconded the motion, which passed by unanimous vote of the Directors present.

S.A. MUD#1
8-09-2023

IV. (B.) DISCUSSION AND ACTION REGARDING 2022 DELINQUENT TAX ROLL

Debra Conkle informed the Board that she had not received that information at this time.

IV. (C.) DISCUSSION AND NECESSARY ACTION REGARDING SETTING THE 2023-2024 OPERATIONS AND MAINTENANCE BUDGET

IV. (D.) DISCUSSION AND ACTION REGARDING SETTING THE 2023 DEBT SERVICE AND OPERATIONS AND MAINTENANCE TAX RATES

Debra Conkle stated that the Board would need to hold a special meeting later in August to discuss the proposed 2023 tax rate. Once all the information is received from Bexar Appraisal, Craig Hall will be able to make the needed calculations. It was the consensus of the Board to meet in special session on August 21, 2023, at 6:30 p.m.

IV. (E.) DISCUSSION AND ACTION REGARDING CITIZEN'S CONCERNS AND CUSTOMER CORRESPONDENCE

Someone asked when the first bulk trash pick up would be and, at this point, we don't know the answer to that question.

There being no further business, the meeting was adjourned at 7:02 p.m.

Robert L. Kuhn, President
San Antonio Municipal Utility District No. 1

ATTEST:

Max Hooti, Assistant Secretary
San Antonio Municipal Utility District No. 1

(seal)

SAN ANTONIO MUNICIPAL UTILITY DISTRICT NO. 1

AUGUST 21, 2023

MINUTES

**STATE OF TEXAS
COUNTY OF BEXAR**

The Board of Directors of the San Antonio Municipal Utility District No. 1 convened in Special Session, open to the public and pursuant to Notice duly given at 6:30 p.m., at 16450 Wildlake Blvd, Helotes, Texas 78023, on the 21st day of August 2023, with the following member's present to-with:

Robert Kuhn, President
Zulema Fuentes-Real, Vice President
Bill Burn, Treasurer
Max Hooti, Assistant Secretary

and Dale Ferguson, via Zoom, thus constituting a quorum. Also present were Debra Conkle, Executive Administrator and Craig Hall. There were no other San Antonio Ranch residents or guess present.

President Kuhn called the meeting to order; recitation of the Pledge of Allegiance and announced that the first item of business would be:

I. DISCUSSION AND ACTION REGARDING SETTING THE 2023 DEBT SERVICE AND MAINTENANCE AND OPERATIONS TAX RATES

Debra Conkle briefed the Board on the purpose of the meeting. Stating that, at the next regular meeting of the Board, the 2023 Debt Service and Maintenance and Operations Tax Rates will be set and, according to the law, a notice of the anticipated tax rate has to be published in a newspaper of general circulation at least seven (7) days prior to the setting of the tax rates.

At this time, Craig Hall submitted the following tax rate synopses and bond payment schedule and briefed the Board on the figures.

Craig Hall also submitted scenarios for debt service pay out over the next five years with and without subsidies from the General Operating Fund for the Boards use and information.

S.A. MUD#1
8-21-2023

After review of the synopsis' and debt service pay out scenario's, a general discussion regarding the current cash on hand in the Debt Service and General Operating Funds, it was the consensus of the Board to NOT implement a Debt Service Tax this year.

Director Hooti then moved that the Board propose adoption of a tax rate for 2023 of \$0.3153 for maintenance and operation purposes and \$0.00 for debt service purposes (total \$0.3153) and directed that the District's Executive Administrator arrange to have published the necessary documentation in order to allow the District to hold a public hearing and actually levy its 2023 ad valorem tax rate at its scheduled September 13, 2023 meeting.

Director Burn seconded the motion, which passed by unanimous vote of the Directors present.

Based on the changes made by the Board, the tax rate synopses and debt service payout scenarios were updated as follows:

S.A. MUD#1
8-21-2023

There being no further business, the meeting was adjourned.

Robert L. Kuhn, President
San Antonio Municipal Utility District No. 1

ATTEST:

Max Hooti, Assistant Secretary
San Antonio Municipal Utility District No. 1

(seal)

TAX COLLECTIONS DISTRIBUTION

DATE: 9/13/2023 July 2023 Tax Collections

RECEIVED:	TAX	PAI	ATT FEE	OTHER	TOTAL COLLECTIONS	LESS ATTORNEY FEE	BALANCE	REFUNDS/TAX ASSESSOR FEE	BALANCE	REMITTED
	YZ001	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	YZ002	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	YZ003	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	YZ004	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	YZ005	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	YZ006	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	YZ007	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	YZ008	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	YZ009	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	YZ010	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	YZ011	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	YZ012	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	YZ013	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	YZ014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	YZ015	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	YZ016	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	YZ017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	YZ018	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	YZ019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	YZ020	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	YZ021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	YZ022	\$7,832.69	\$66.84	\$0.00	\$7,899.53	\$0.00	\$7,899.53	(\$22.68)	\$7,876.85	\$7,876.85
TOTAL		\$7,832.69	\$66.84	\$0.00	\$7,899.53	\$0.00	\$7,899.53	(\$22.68)	\$7,876.85	\$7,876.85

DEPOSITS: 8/11/2023 \$7,876.85

REFUNDS/TAX ASSESSOR FEE BALANCE \$7,876.85

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE \$7,876.85

TOTAL AMT DUE \$7,876.85

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = \$7,870.71

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = \$5,737.66

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE \$5,737.66

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = \$5,731.52

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = \$3,598.47

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE \$3,598.47

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = \$3,592.33

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = \$1,459.28

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE \$1,459.28

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = \$1,453.14

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = -\$679.91

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE -\$679.91

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = -\$686.05

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = -\$1,819.10

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE -\$1,819.10

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = -\$1,825.24

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = \$307.81

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE \$307.81

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = \$301.67

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = \$634.72

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE \$634.72

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = \$628.58

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = \$1,761.63

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE \$1,761.63

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = \$1,755.49

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = \$3,888.54

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE \$3,888.54

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = \$3,882.40

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = \$1,749.35

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE \$1,749.35

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = \$1,743.21

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = \$3,876.26

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE \$3,876.26

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = \$3,870.12

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = \$1,737.07

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE \$1,737.07

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = \$1,730.93

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = \$3,863.98

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE \$3,863.98

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = \$3,857.84

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = \$1,725.79

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE \$1,725.79

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = \$1,719.65

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = \$3,851.70

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE \$3,851.70

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = \$3,845.56

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = \$1,713.51

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE \$1,713.51

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = \$1,707.37

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = \$3,839.42

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE \$3,839.42

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = \$3,833.28

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = \$1,701.23

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE \$1,701.23

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = \$1,695.09

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = \$3,827.14

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE \$3,827.14

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = \$3,820.99

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = \$1,689.00

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE \$1,689.00

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = \$1,682.86

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = \$3,814.91

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE \$3,814.91

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = \$3,808.77

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = \$1,676.72

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE \$1,676.72

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = \$1,670.58

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = \$3,802.63

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE \$3,802.63

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = \$3,796.49

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = \$1,664.44

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE \$1,664.44

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = \$1,658.30

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = \$3,790.35

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE \$3,790.35

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = \$3,784.21

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = \$1,646.16

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE \$1,646.16

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = \$1,640.02

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = \$3,777.97

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE \$3,777.97

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = \$3,771.83

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = \$1,634.78

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE \$1,634.78

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = \$1,628.64

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = \$3,766.69

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE \$3,766.69

LESS: TAX ASSESSOR FEE (\$6.14)

TOTAL = \$3,760.55

AMT FOR DDF DEPOSIT: \$2,133.05

TOTAL = \$1,612.50

LESS: ATTORNEY FEE \$0.00

TOTAL AMT DUE \$1,612.50

LESS: TAX ASSESSOR FEE (\$6.14)

**SAN ANTONIO MUNICIPAL UTILITY DISTRICT #1
 REPORT OF OPERATIONS
 9/13/2023**

REVENUES

Collections this period (Maint. Tax)	7/23	\$5,743.80
Miscellaneous Revenue:		
MUD Building Rental Fees		
TOTAL REVENUE THIS PERIOD		\$5,743.80

EXPENSES

Auditing		
Waste Connections		\$10,340.00
AT & T Mobility		\$65.66
AT & T U-Verse		\$118.28
CITY PUBLIC SERVICE:		
# 2096723016 SA MUD OFFICE		\$189.05
SAN ANTONIO WATER SYSTEMS:		
# 0514993248891 SA MUD OFFICE		\$28.27
DIRECTORS FEES:		
B. BURN		
R. KUHN		
Z. FUENTES-REAL		
D. FERGUSON		
M. HOOTI		
PROPERTY MAINTENANCE		
LEGAL FEES		
INSURANCE		
EXECUTIVE ADMINISTRATOR OCTOBER 2023		\$2,276.36 **
PETTY CASH		\$166.47
MISCELLANEOUS:		
City Public Service - Street Light		\$25.18
IRS Payroll Deposit AUGUST 2023		\$516.38
Bexar Appraisal 4th Quarter 2023		\$378.00
Luke's Asphalt - Tennis Court ParkLot Repave/Reseal		\$5,115.63
Helotes Echo		\$525.00
TOTAL EXPENSES FOR THIS PERIOD:		\$19,744.28
REVENUES MINUS EXPENSES THIS PERIOD		(\$14,000.48)

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 REPORT OF OPERATIONS
 NOTES, TRANSFERS AND DEBT SERVICE EXPENDITURES
 9/13/2023

NOTES:

** Previously Paid

*** Pending Invoice

**** Previously Approved

TAX CLEARING AND FUND TRANSFERS:

FROM	TO		AMOUNT
1. FROST CLEARING	TEX POOL OPERATING	CHECK	\$5,743.80
2. FROST CLEARING	TEX POOL OPERATING	WIRE	
3. FROST CLEARING	TEX POOL DEBT SERVI	WIRE	\$2,133.05
4. TEX POOL OPERATING	FROST OPERATING	WIRE	
5. FROST CLEARING	TEX POOL CLEARING	WIRE	
5. FROST CLEARING	TEX POOL DEBT SERVI	WIRE	
6. FROST DEBT SERVICE	TEX POOL DEBT SERVI	WIRE	
7. TEX POOL CLEARING	TEX POOL OPERATING	WIRE	
8. TEX POOL CLEARING	TEX POOL DEBT SERVI	WIRE	
9. FROST OPERATING	TEX POOL OPERATING	WIRE	
10. TEX POOL DEBT SERVICE	FROST DEBT SERVICE	WIRE	
TOTAL TAX CLEARING & FUND TRANSFERS			\$7,876.85

DEBT SERVICE EXPENDITURES:

Total Debt Service Expenditures	\$0.00
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S.A. MUD#1
9-13-2023

2. UNLAWFUL DUMPING

It was noted that between the MUD, the HOA and Bexar County public works, no one has taken or will take responsibility for the unlawful dumping of construction debris.

II. (C.) DISCUSSION REGARDING BUILDING MAINTENANCE

The toilet in the bathroom is leaking.

II. (D.) BRIEFING REGARDING DISTRICT INSURANCE STATUS

II. (E.) DISCUSSION REGARDING REQUESTS FOR USE OF THE MUD BUILDING

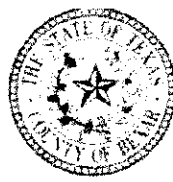
Debra Conkle reported that the building had been rented for October 16 and that the Bexar County Elections Department has requested to use the building on November 7, 2023.

III. UNFINISHED BUSINESS

IV. NEW BUSINESS

IV. (A.) DISCUSSION AND ACTION REGARDING THE 2022 DELINQUENT TAX ROLL

Debra Conkle presented the following correspondence from the Bexar County Tax Office regarding the 2022 Delinquent Tax Roll. She stated that the total amount of delinquent taxes from 1989 to 2022 is \$48,373.65. It was the consensus of the Board to approve the 2021 Delinquent Tax Roll as presented.



Albert Uresti, MPA, PCC
Office of the Tax Assessor - Collector

July 31, 2023

Ms. Debra Graves, Office Manager
San Antonio MUD # 1
P.O. Box 696
Helotes, Texas 78023

Dear Ms. Graves:

Enclosed is a CD with your Delinquent Tax Roll for tax year 2022, which has been prepared for your taxing jurisdiction according to the Property Tax Code.

If our office can be of any assistance, contact Mr. Jeffrey A. Acevedo at 210-335-6553.

Sincerely,

A handwritten signature in black ink, appearing to read "A. Uresti".

Albert Uresti, MPA, PCAC
Tax Assessor- Collector
Bexar County

AU/ea SA

Enclosure

**BEXAR COUNTY
 10/20 YEARS ACCOUNTS
 LEVY WRITE-OFF BY TAXUNIT SUMMARY
 POST - PROCESS**

Request Seq.: 856415

writeoff_accounts_post.rep v1.19

Run-Date: 07/06/2023

Run-Time: 19:32:45

Req. Seq. (1502): 856414

For Effective Change Date: 07/06/2023

Juris 85

SAN ANTONIO MUD #1

[REDACTED]

2002	045770000190	COLLECTING BANK NA	\$61.38	\$0.00	\$61.38
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San Antonio Mud #1 Yearly Totals:

2002	1	\$61.38	\$0.00	\$61.38
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Totals for Jurisdiction	1	\$61.38	\$0.00	\$61.38
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Request Seq: 857205

DELINQUENT TAX ROLL AS OF 07.06.2023 FOR SAN ANTONIO MUD #1

ndtr_detail_with_pandi.rdf v1.33
Report Type: DETAIL_TOTALS

Roll:

Levy Above: 0.01

Status: UNPAID

Tax Unit(s): 85

Parameters

Request Sequence:	857205	Abstract Fees Tax Unit(s):	
Type :		Other Fees Tax Unit(s):	
Sort Order:	ACCOUNT_NUMBER	Source Request Sequence:	
Roll Code:		Source Batch Sequence:	
Minimum Levy Balance:	.01	Oldest Year to Report:	1900
Tax Unit(s) :	85	Latest Year to Report:	2022
Property Category Code(s):		Run By:	MSAE
Output Report Name:	DELINQUENT TAX ROLL AS OF 07.06.20	Calculate Real-Time:	N
Deferral End Date:		Number of Accts per PDF:	
Payment Status:	UNPAID	Number of Accts to Report:	
Exclude Confidential Accts:	N	Create CSV Files:	N
As of Date:	07/06/2023	Output Zip File Name:	DTRS_CSVFILE
Court Cost Tax Unit(s):		FTP Subdirectory:	
TA245A Sequence Number:	856427	Run From Previous Sequence:	856882

Tax Unit Totals:		Roll:		Status: UNPAID		Tax Unit(s): 85		
85 SAN ANTONIO MUD #1		85 SAN ANTONIO MUD #1						
Year	# Accounts	Levy Balance	P&I	Attorney Fee	Court Cost	Abstract Fee	Other Fee	Totals
1989	1	1.40	5.80	1.08	0.00	0.00	0.00	8.28
1990	1	1.57	6.31	1.18	0.00	0.00	0.00	9.06
1991	1	1.66	6.47	1.22	0.00	0.00	0.00	9.35
1992	1	1.99	7.52	1.43	0.00	0.00	0.00	10.94
1993	1	2.73	9.99	1.91	0.00	0.00	0.00	14.63
1994	1	2.68	9.49	1.83	0.00	0.00	0.00	14.00
1995	1	1.90	6.50	1.26	0.00	0.00	0.00	9.66
1996	1	1.84	6.07	1.19	0.00	0.00	0.00	9.10
1997	1	1.23	3.91	0.77	0.00	0.00	0.00	5.91
1998	1	1.05	3.21	0.64	0.00	0.00	0.00	4.90
1999	7	6.93	16.52	3.50	0.00	0.00	0.00	26.95
2000	7	6.51	15.47	3.29	0.00	0.00	0.00	25.27
2001	7	6.51	15.47	3.29	0.00	0.00	0.00	25.27
2002	10	11.25	26.75	5.69	0.00	0.00	0.00	43.69
2003	11	73.56	180.03	38.03	0.00	0.00	0.00	291.62
2004	11	71.61	159.22	34.46	0.00	0.00	0.00	265.29
2005	13	314.00	688.87	200.53	0.00	0.00	0.00	1,203.40
2006	12	226.47	471.14	139.50	0.00	0.00	0.00	837.11
2007	12	206.10	408.03	122.80	0.00	0.00	0.00	736.93
2008	12	247.29	457.97	141.02	0.00	0.00	0.00	846.28
2009	12	237.53	412.18	129.96	0.00	0.00	0.00	779.67
2010	12	106.92	172.88	55.98	0.00	0.00	0.00	335.78
2011	11	89.10	125.83	42.15	0.00	0.00	0.00	257.08
2012	12	582.09	565.16	185.83	0.00	0.00	0.00	1,333.08
2013	13	6,119.26	7,355.52	2,629.63	0.00	0.00	0.00	16,104.41
2014	12	807.10	577.23	213.59	0.00	0.00	0.00	1,597.92
2015	13	897.16	527.42	95.98	0.00	0.00	0.00	1,520.56
2016	12	787.95	336.76	40.98	0.00	0.00	0.00	1,165.69
2017	12	852.61	310.16	53.55	0.00	0.00	0.00	1,216.32
2018	12	863.90	255.50	46.76	0.00	0.00	0.00	1,166.16

DELINQUENT TAX ROLL AS OF 07.06.2023 FOR SAN ANTONIO MUD #1

Year	# Accounts	Roll:	Levy Above:	Status:	Tax Unit(s):	Totals	
Year	# Accounts	85 SAN ANTONIO MUD #1	0.01	UNPAID	85	Totals	
		Levy Balance	P&I	Attorney Fee	Court Cost	Abstract Fee	Other Fee
2019	12	1,098.71	307.56	97.32	0.00	0.00	0.00
2020	13	1,136.64	248.85	102.79	0.00	0.00	0.00
2021	14	1,235.06	180.72	101.70	0.00	0.00	0.00
2022	37	11,363.05	1,266.96	1,359.98	0.00	0.00	0.00
ALL		27,365.36	15,147.47	5,860.82	0.00	0.00	0.00

Total Accounts Per Year

Year	Count
2022	37
2021	14
2020	13
2019	12
2018	12
2017	12
2016	12
2015	13
2014	12
2013	13
2012	12
2011	11
2010	12

DELINQUENT TAX ROLL AS OF 07.06.2023 FOR SAN ANTONIO MUD #1

Roll: Levy Above: 0.01 Status: UNPAID Tax Unit(s): 85

Year Count

2009 12

2008 12

2007 12

2006 12

2005 13

2004 11

2003 11

2002 10

2001 7

2000 7

1999 7

1998 1

1997 1

1996 1

1995 1

1994 1

1993 1

1992 1

DELINQUENT TAX ROLL AS OF 07.06.2023 FOR SAN ANTONIO MUD #1

Roll: Levy Above: 0.01 Status: UNPAID Tax Unit(s): 85

Year	Count
1991	1
1990	1
1989	1

# Accounts	Levy Balance	P&I	Attorney Fee	Court Cost	Abstract Fee	Other Fee	Totals
42	27,365.36	15,147.47	5,860.82	0.00	0.00	0.00	48,373.65

Roll:

Levy Above: 0.01

Status: UNPAID

Tax Unit(s): 85

Process Summary for Request Seq 857205

Total Number of Accounts:	42
Total Penalties :	2,178.46
Total Interest :	12,969.01
Total Attorney Fees :	5,860.82
Total Court Cost :	0.00
Total Abstract Fees:	0.00
Total Other Fees:	0.00
Total Penalty & Interest:	15,147.47
Total P&I and Attorney Fees:	21,008.29
Total Levy Balance:	27,365.36
Total Balance:	48,373.65

END OF REPORT

S.A. MUD#1
9-13-2023

**IV. (B.) DISCUSSION AND NECESSARY ACTION REGARDING APPROVAL OF
2023 AUDIT ENGAGEMENT LETTER**

Debra Conkle submitted the following correspondence from Haynie & Company for the Board's review and acceptance. Director Burn moved that the Board accept the 2023 Audit Engagement Letter as presented with a fee of \$18,500.00. Director Ferguson seconded the motion, which passed by unanimous vote of the Directors present.

That 2023 Audit Engagement Letter thus accepted is as follows:



2702 N. Loop 1604 E., Ste. 202
San Antonio, TX 78232

 210-979-0055

 210-979-0058

 www.HaynieCPAs.com

September 11, 2023

The Board of Directors
San Antonio Municipal Utility District #1
P.O. Box 696
Helotes, Texas 78203

We are pleased to confirm our understanding of the services we are to provide San Antonio Municipal Utility District #1 (the District) for the year ended September 30, 2023.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the District as of and for the year ended September 30, 2023. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance.

The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Budgetary Comparison Schedule

We have also been engaged to report on supplementary information other than RSI that accompanies the District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole:

1. Supplementary schedules and information required by the Texas Commission on Environmental Quality

The objectives of our audit is to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but it is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user based on the financial statements.

The objectives also include reporting on internal control over financial reporting and compliance with provisions of laws, regulations contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of your accounting records of the District and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste and abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risks of material misstatement as part of our audit planning:

1. Improper revenue recognition.
2. Management override of controls.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of the District in conformity with accounting principles generally accepted in the United States of America based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing and maintaining effective internal controls, relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States of America, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making all financial records and related information available to us and for the accuracy and completeness of that information (including information from outside of the general ledger and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and Government Auditing Standards.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Haynie & Company and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to government agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Haynie & Company personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

John Boekweg is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit on approximately November 2023 and to issue our reports no later than January 31, 2024.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$18,500. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

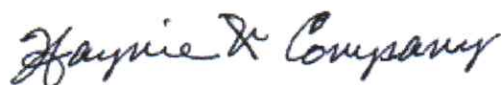
We will issue a written report upon completion of our audit of the District's financial statements. Our report will be addressed to the Board of Directors of the District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion add a separate section or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. . If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The Board of Directors
San Antonio Municipal Utility District #1
September 11, 2023
Page 8 of 8

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by Government Auditing Standards. The report on internal control and on compliance and other matters will state (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we become aware that the District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in Government Auditing Standards may not satisfy the relevant legal, regulatory, or contractual requirements.

We appreciate the opportunity to be of service to the District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

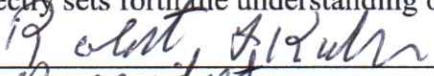
Very truly yours,



Haynie & Company
San Antonio, TX

RESPONSE:

This letter correctly sets forth the understanding of San Antonio Municipal Utility District #1.

Signature: 
Title: President

S.A. MUD#1
9-13-2023

IV. (C.) CONDUCT PUBLIC HEARING REGARDING 2023 TAX RATE

President Kuhn opened the public hearing at 6:39pm. Debra Conkle stated that in accordance with the publication on August 25, 2023, the Board anticipated setting the Debt Service tax rate at .0000 and the Operations and Maintenance tax rate at .3153. For a total tax rate of \$.3153 per \$100.00 of valuation.

She then asked if any of the people in attendance had any questions or comments regarding the proposed tax rate.

There were no questions or comments at the time. President Kuhn closed the public hearing at 6:43 pm.

IV. (D.) CONSIDERATION AND APPROVAL OF AN ORDER BY THE BOARD OF DIRECTORS OF THE SAN ANTONIO MUNICIPAL UTILITY DISTRICT NO. 1 OF BEXAR COUNTY, TEXAS LEVYING AN AD VALOREM TAX FOR THE CURRENT TAX YEAR ON ALL TAXABLE PROPERTY LOCATED WITHIN THE DISTRICT IN ACCORDANCE WITH THE PROVISIONS OF THE TEXAS PROPERTY TAX CODE, AS AMENDED, AND OTHER MATTERS IN CONNECTIONS THEREWITH

Debra Conkle presented the following 2023 Tax Rate Order Setting the Debt service Tax Rate at .0000 and the Operations and Maintenance Tax Rate at .3153 for a total tax rate of .3153 for the Board's approval. Director Burn moved that the Board approve the 2023 Tax Rate Order as presented. Director Ferguson seconded the motion, which passed by unanimous vote of the Directors present.

It is important to note that the Boards position is to not levy Debt Service taxes during the last years of the bond payments.

That Order Setting the 2023 Tax Rates thus approved is as follows:

CERTIFICATE OF SECRETARY

THE STATE OF TEXAS §
 §
COUNTY OF BEXAR §
 §
SAN ANTONIO MUNICIPAL UTILITY §
DISTRICT NO. 1 §

THE UNDERSIGNED HEREBY CERTIFIES that:

1. On the 13th day of September 2023, the Board of Directors (the *Board*) of the San Antonio Municipal Utility District No. 1 (the *District*) convened in regular session at the regular meeting place of the District (the *Meeting*), the duly constituted members of the Board being as follows:

Robert L. Kuhn	President
Zulema Fuentes-Real	Vice President
Dale Ferguson	Secretary
William (Bill) R. Burn	Treasurer
Max Hooti	Assistant Secretary

and all of such persons were present at the Meeting, except the following: NONE, thus constituting a quorum. Among other business considered at the Meeting, the attached order (the *Order*) entitled:

ORDER BY THE BOARD OF DIRECTORS OF THE SAN ANTONIO MUNICIPAL UTILITY DISTRICT NO. 1 OF BEXAR COUNTY, TEXAS LEVYING AN AD VALOREM TAX FOR THE CURRENT TAX YEAR ON ALL TAXABLE PROPERTY LOCATED WITHIN THE DISTRICT IN ACCORDANCE WITH THE PROVISIONS OF THE TEXAS PROPERTY TAX CODE, AS AMENDED; AND OTHER MATTERS IN CONNECTION THEREWITH

was introduced and submitted to the Board for passage and adoption. After presentation and due consideration of the Order, a motion was made by Director Burn that the Order be finally passed and adopted. The motion was seconded by Director FERGUSON and carried by the following vote:

5 voted "For" 0 voted "Against" 0 abstained

all as shown in the official Minutes of the Board for the Meeting.

2. The attached Order is a true and correct copy of the original on file in the official records of the District; the duly qualified and acting members of the Board of the District on the date of the Meeting are those persons shown above, and, according to the records of my office, each member of the Board was given actual notice of the time, place, and purpose of the Meeting and had actual notice that the Order would be considered; and the Meeting and deliberation of the aforesaid public business, was open to the public and written notice of said meeting, including the subject of the Order, was posted and given in advance thereof in compliance with the provisions of Chapter 551, as amended, Texas Government Code and the Texas Water Code.

[The remainder of this page intentionally left blank.]

IN WITNESS WHEREOF, I have signed my name officially and affixed the seal of the District, this 13 day of September 2023.



Secretary, Board of Directors

(DISTRICT SEAL)

ORDER BY THE BOARD OF DIRECTORS OF THE SAN ANTONIO MUNICIPAL UTILITY DISTRICT NO. 1 OF BEXAR COUNTY, TEXAS LEVYING AN AD VALOREM TAX FOR THE CURRENT TAX YEAR ON ALL TAXABLE PROPERTY LOCATED WITHIN THE DISTRICT IN ACCORDANCE WITH THE PROVISIONS OF THE TEXAS PROPERTY TAX CODE, AS AMENDED; AND OTHER MATTERS IN CONNECTION THEREWITH

WHEREAS, the Board of Directors (the Board) of the San Antonio Municipal Utility District No. 1 of Bexar County, Texas (the District) hereby finds and determines that the Board shall adopt a tax rate for the current tax year, being the District's 2023-2024 fiscal year (the Current Tax Year), in accordance with the provisions of all applicable Texas law, including, but not limited to, Sections 49.107(g) and 49.236 of the Texas Water Code, as amended (the Water Code) and the Texas Tax Code (the Code); and

WHEREAS, the Appraisal Review Board of the Bexar Appraisal District has approved the majority of the appraisal records of the District and its Chief Appraiser has prepared and certified to the District's tax assessor, being the Bexar County Tax Assessor-Collector, the District's tax roll for 2023-2024; and

WHEREAS, the Board hereby finds and determines that all public hearings required to be held in accordance with the Water Code and Section 26.06 of the Code have been conducted in accordance with applicable law; and

WHEREAS, the District hereby finds and determines that the annual tax rate for the Current Tax Year shall be set by this order (the Order), being the method prescribed by law for the adoption of a law by the Board; and

WHEREAS, the Board hereby finds and determines that this tax rate for the Current Tax Year is sufficient to pay the interest on bonds issued by the District payable from taxes, to create a sinking fund for the payment of the principal of the bonds when due or the redemption price at any earlier required redemption date, and to pay the expenses of assessing and collecting the taxes, full allowance being made for expected delinquencies and that such tax is anticipated to provide sufficient funds to pay the District's maintenance and operating expenses for the Current Tax Year; and

WHEREAS, the annual tax rate shall consist of two components, each of which shall be approved separately; and

WHEREAS, the Board hereby finds and determines in accordance with applicable law and the Code that a tax for the Current Tax Year at a rate of \$0.0000 on each \$100 assessed valuation on all taxable property in the District should be levied for debt service purposes, which tax receipts, together with any other lawfully available funds of the District, are hereby found and determined to be sufficient to pay the principal of and interest on the District's outstanding indebtedness maturing during the Current Tax Year; and

WHEREAS, the Board hereby finds and determines in accordance with applicable law and the Code that a tax for the Current Tax Year at a rate of \$0.3153 on each \$100 assessed valuation on all taxable property in the District should be levied for maintenance purposes, which tax receipts, together with any other lawful available funds of the District, are anticipated to impose the amount of taxes needed to fund the maintenance and operation expenses of the District for the Current Tax Year; and

WHEREAS, the Board hereby finds and determines that separately levying a combined debt service and maintenance and operating tax for the Current Tax Year of \$0.3153 (consisting of a debt service tax of \$0.0000 and a maintenance and operating tax of \$0.3153) upon all taxable property in the District is in the best interests of the citizens of the District, now, therefore,

BE IT ORDERED BY THE BOARD OF DIRECTORS OF THE SAN ANTONIO MUNICIPAL UTILITY DISTRICT NO. 1 OF BEXAR COUNTY, TEXAS THAT:

SECTION 1. The District hereby separately levies an ad valorem tax on all taxable property in the District at a rate of \$0.0000 per \$100 assessed valuation to pay the debt service requirements maturing during the Current Tax Year on the District's outstanding indebtedness.

SECTION 2. The District hereby separately levies an ad valorem tax on all taxable property in the District at a rate of \$0.3153 per \$100 assessed valuation to pay the District's anticipated maintenance and operating expenses for the Current Tax Year.

SECTION 3. Such combined levies result in a combined ad valorem tax rate of \$0.3153 for the Current Tax Year on all taxable property in the District and such taxes shall be due and payable upon receipt of the tax bill and shall be paid on or before January 31, 2024, or as otherwise provided by Section 31.02 of the Code.

SECTION 4. The Board, to the best of its knowledge and belief and acting in good faith, has fully complied with the requirements of applicable law and the Code in levying an ad valorem tax for the Current Tax Year in order to pay its debt service requirements and maintenance and operating expenses.

SECTION 5. The Board hereby authorizes and directs the President of the Board to deliver a copy of this Order to the District's tax assessor/collector.

SECTION 6. Pursuant to Chapter 49 of the Texas Water Code, as amended, the District will file a 2023 District Information Form dated September 13, 2023, indicating that the most recent rate of District taxes on property located in the District is \$0.3153 per \$100 assessed valuation. Within seven days after the effective date of this Order, the District shall file an amendment to the District's 2023 Information Form which indicated that the most recent rate of District taxes on property located in the District was \$0.3153 per \$100 assessed valuation.

SECTION 7. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Order for all purposes and are adopted as a part of the judgment and findings of the Board.

SECTION 8. All orders and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Order are hereby repealed to the extent of such conflict, and the provisions of this Order shall be and remain controlling as to the matters ordered herein.

SECTION 9. This Order shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

SECTION 10. If any provision of this Order or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Order and the application of such provision to other persons and circumstances shall nevertheless be valid, and this Board of Directors hereby declares that this Order would have been enacted without such invalid provision.

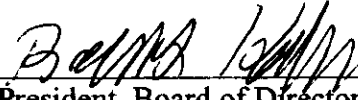
SECTION 11. It is officially found, determined, and declared that the meeting at which this Order is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Order, was given, all as required by Chapter 551, as amended, Texas Government Code, and Chapters 49 and 54, as amended, Texas Water Code.

SECTION 12. This Order shall be in force and effect from and after its final passage, and it is so ordered.

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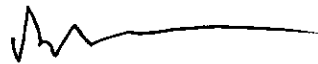
PASSED AND APPROVED, this the 13th day of September 2023.

SAN ANTONIO MUNICIPAL
UTILITY DISTRICT NO. 1



President, Board of Directors

ATTEST:



Secretary, Board of Directors

(DISTRICT SEAL)

S.A. MUD#1
9-13-2023

**IV. (E.) DISCUSSION AND ACTION REGARDING APPROVAL OF 2023/2024
OPERATIONS AND MAINTENANCE BUDGET**

Debra Conkle submitted the following draft 2023/2024 Operations and Maintenance budget for the Board's review. Director Ferguson moved that the Board accept the 2023/2024 Budget as presented. Director Hooti seconded the motion, which passed by unanimous vote of the Directors present.

That 2023/2024 Operations and Maintenance Budget thus approved is as follows:

DS WORKSHEET FOR TAX YEAR 2023/2024 - DRAFT 9/13/23 (2)

TAX YEAR	ITEM	AMOUNT	ITEM	
			2022/2023 Tax Rate	
			DS Rate	0.13
			O&M Rate	0.3350
2023/2024 BAD PROVIDED DATA				
	Certified Taxable	78,221,689		
	Collection Rate:	0.9829346		
			Total Rate:	0.465

2023/24 Proposed Tax Rate	
DS Rate	0
O&M Rate	0.3153
Total Rate:	0.3153

2023/2024 Debt Service Obligations

DS P & I	150,950
Paying Agent	860
Total DS Obligation	\$151,810

Net Taxable Value	78,221,689	0.9829346	collection rate
X Debt SVS Rate of:	0.0000000		
Debt Service Obligation	\$151,810		
DS Taxes to be Collecte	-		
Required DS Subsid	151810	(supplied from TexPool funds)	

2023/2024 Operations and Maintenance Worksheet

Net Taxable Value	78,221,689	0.9829346	collection rate
X O&M Rate of:	0.3153000		
O&M Collections Project	242,424		
O&M Subsidy Available	396,387		
O&M Budget for new y	638,811		

ITEM	Tax Year 23/24 Budget		Tax Year 22/23 Budget	Difference
Contract Services				
Auditing/Bookkeeping	18,500		16000	
Bexar Appraisal	1,800		1800	
Bexar Cnty Tax Asses	783		783	-
Legal Fees	10,000		10000	-
Executive Administrator	31,811		28919	2,892
Professional Fees				-
Trash Service (WM)	62,040	235 X 22 X 12	69965	(7,925)
Contract Services Totals	124,934		127,467	
Utilities				
Building Utilities	2,000		2000	
Phone /Internet	2,400		2000	400
Utilities Totals	4,400		4,000	
Maintenance and Repair				
Office Maintenance	1,500	Bldg Cleaning/pest control	1500	
Property Maintenance	6,000	Bldg Parking Lot Reseal		6,000
Tree Trimming			12000	(12,000)
Mowing	500	Shredding Front Acreage	250	250
Fence Repair	500		500	
Maintenance and Repair Total:	8,500		14,250	
Insurance	2,500		2500	
Miscellaneous				
Asset Purchases	1,000		1000	
Directors Fees	75		75	
Election	19,000	Last Election budget \$17,000		19,000
Misc -	1,500		1500	
Postage/Office Supplies	1,300		1300	
Publications/Notices/	2,000		2000	
Payroll Tax Exp	6,928		5000	
Public Relations	200	Web design paid a year in advance		200
Security	500		500	
Miscellaneous Totals	32,503		11,375	
BUDGETED EXPENSES	172,837		159,592	13,245
SUPPLEMENTAL EXPENSES				
Capital Improvements	465,974		409592	56,382
Debt Service Subsidy			50000	
TOTAL EXPENSES:	638,811		619,184	
% INC/DEC FROM PRIOR	3.1698%			

S.A. MUD#1
9-13-2023

IV. (F.) DISCUSSION AND ACTION REGARDING AMENDMENT TO DISTRICT INFORMATION FORM

Debra Conkle presented the following Amendment to District Information Form for the Board's approval. Director Fuentes-Real moved that the Board approve the District Information Form as presented. Director Burn seconded the motion, which passed unanimously by the Directors present.

That Amendment to District Information Form thus approved is as follows:

**AMENDMENT TO AMENDED AND RESTATED
DISTRICT INFORMATION FORM**

THE STATE OF TEXAS §
 §
COUNTY OF BEXAR §
 §
SAN ANTONIO MUNICIPAL UTILITY §
DISTRICT NO. 1 §

SCANNED

The District Information Form for San Antonio Municipal Utility District No. 1 (the "District") is hereby amended by substituting the following:

(1) Paragraph (3) of the District Information Form is amended to read as follows:

"The District's most recent ad valorem tax rate is \$0.3153 on each \$100 of assessed valuation."

(2) Paragraph (7)(a) of the District Information Form is amended to read as follows:

"The District has settled certain alleged claims against the District as disclosed in the District's audited financial statements for the year ending September 30, 1996."

(3) Paragraph (8) of the District Information Form, which sets forth the form of Notice to Purchasers required by Section 49.452, as amended, of the Texas Water Code to be furnished by a seller to a purchaser of real property in the District, is amended to read as follows:

Notice to Purchaser

The real property, described below, which you are about to purchase is located in San Antonio Municipal Utility District No. 1. The District has taxing authority separate from any other taxing authority, and may, subject to voter approval, issue an unlimited amount of bonds and levy an unlimited rate of tax in payment of such bonds. As of this date, the rate of taxes levied by the District on real property located in the District is **\$0.3153** on each \$100 of assessed valuation. The total amount of bonds, excluding refunding bonds and any bonds or any portion of bonds issued that are payable solely from revenues received or expected to be received under a contract with a government entity, approved by the voters and which have been or may, at this date, be issued is \$26,896,000 plus refunding authorization, and the aggregate initial principal amounts of all bonds issued for one or more of the specified facilities of the District and payable in whole or in part from property taxes was \$1,575,000.

The District has the authority to adopt and impose a standby fee on property in the District that has water, sanitary sewer, or drainage facilities and services available but not connected and which does not have a house, building, or other improvement located thereon and does not substantially utilize the utility capacity available to the property. Unless otherwise provided by

law, the District may exercise the authority without holding an election on the matter. As of this date, the amount of the standby fee approved by the Texas Natural Resource Conservation Commission (now known as the Texas Commission on Environmental Quality) pursuant to an Order adopted on December 19, 1994 is disclosed in Exhibit A to this Notice to Purchaser and such Exhibit A is incorporated by referenced for all purposes to this Notice to Purchaser. An unpaid standby fee is a personal obligation of the person that owned the property at the time of imposition and is secured by a lien on the property. Any person may request a certificate from the District stating the amount, if any, of unpaid standby fees on a tract of property in the District. The District will not collect this standby fee after December 31, 1997.

The District is located in whole in the extraterritorial jurisdiction of the City of Helotes, Texas. By law, a district located in the extraterritorial jurisdiction of a municipality may be annexed without the consent of the district or the voters of the district. When a district is annexed, the district is dissolved.

The original purpose of this District was to provide water, sewer, drainage, or flood control facilities and services within the District through the issuance of bonds payable in whole or in part from property taxes. The cost of these utility facilities is not included in the purchase price of your property, and these utility facilities are owned or to be owned by the District and by the City of San Antonio, Texas, acting through the San Antonio Water System. The legal description of the property which you are acquiring is as following:

Signature of Seller

Date

PURCHASER IS ADVISED THAT THE INFORMATION SHOWN ON THIS FORM IS SUBJECT TO CHANGE BY THE DISTRICT AT ANY TIME. THE DISTRICT ROUTINELY ESTABLISHES TAX RATES DURING THE MONTHS OF SEPTEMBER THROUGH DECEMBER OF EACH YEAR, EFFECTIVE FOR THE YEAR IN WHICH THE TAX RATES ARE APPROVED BY THE DISTRICT. PURCHASER IS ADVISED TO CONTACT THE DISTRICT TO DETERMINE THE STATUS OF ANY CURRENT OR PROPOSED CHANGES TO THE INFORMATION SHOWN ON THIS FORM.

The undersigned purchaser hereby acknowledges receipt of the foregoing notice at or prior to execution of a binding contract for the purchase of the real property described in such notice or at closing of purchase of the real property.

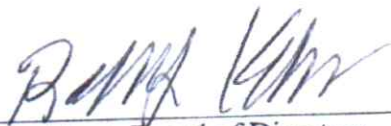
Signature of Purchaser

EXHIBIT A

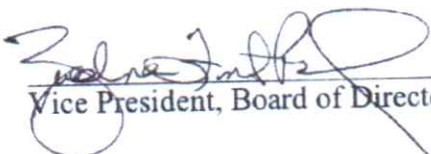
CATEGORY OF PROPERTY	DEBT SERVICE STANDBY FEE (SEFC/YR)	OPERATIONS & MAINTENANCE STANDBY FEE (SEFC/YR)	ESTIMATED SINGLE FAMILY CONNECTIONS (SEFC)
RAW LAND	\$ 13.00	\$ 3.22	5,397
SINGLE FAMILY VACANT LOT IN UNIT 1	278.62	194.81	147
SINGLE FAMILY VACANT LOT IN UNIT 2	13.00	8.22	56
SINGLE FAMILY VACANT LOT IN 212	13.00	8.22	24
SINGLE FAMILY VACANT LOTS IN UNITS 3, 4, 5, 6 & 7	13.00	3.48	291
COMMERCIAL/MULTIFAMILY ACREAGE IN UNIT 1	260.62	156.30	126
COMMERCIAL/MULTIFAMILY ACREAGE IN UNIT 7	13.00	3.63	10
TOTAL			6,041

This Amendment dated this September 13, 2023


San Antonio Municipal Utility District No. 1



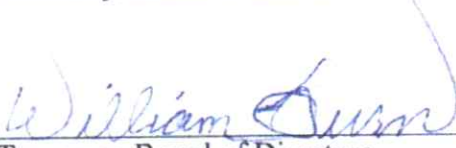
President, Board of Directors



Vice President, Board of Directors



Secretary, Board of Directors



Treasurer, Board of Directors



Assistant Secretary, Board of Directors

THE STATE OF TEXAS
COUNTY OF BEXAR

§
§
§

BEFORE ME, the undersigned authority on this day personally appeared Robert L. Kuhn, Zulema Fuentes-Real, Bill Bum, Max Hooti, and Dale Ferguson, persons whose names are subscribed to the foregoing instrument, and acknowledged to me that they executed the same for the purposes therein expressed, and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this 13 day of September, 2023.

Debra Kaye Conkle

Notary Public in and for
the State of Texas



My Commission Expires:

11-14-25

Please return to:

Ms. Debra Conkle
San Antonio Municipal Utility District
No. 1 Post Office Box 696
Helotes, Texas 78023



VG-7-2023-20230172403

File Information

**FILED IN THE OFFICIAL PUBLIC RECORDS OF BEXAR COUNTY
LUCY ADAME-CLARK, BEXAR COUNTY CLERK**

Document Number:	20230172403
Recorded Date:	September 18, 2023
Recorded Time:	11:47 AM
Total Pages:	8
Total Fees:	\$50.00

**** THIS PAGE IS PART OF THE DOCUMENT ****

**** Do Not Remove ****

Any provision herein which restricts the sale or use of the described real property because of race is invalid and unenforceable under Federal law

STATE OF TEXAS, COUNTY OF BEXAR

I hereby Certify that this instrument was FILED in File Number Sequence on this date and at the time stamped hereon by me and was duly RECORDED in the Official Public Record of Bexar County, Texas on:
9/18/2023 11:47 AM



Lucy Adame-Clark


 Lucy Adame-Clark
 Bexar County Clerk

S.A. MUD#1
9-13-2023

IV. (G.) DISCUSSION AND ACTION REGARDING CITIZEN'S CONCERNS AND CUSTOMER CORRESPONDENCE

President Kuhn presented the following correspondence for the Board's information.

There being no further business, the meeting was adjourned at 6:49 p.m.



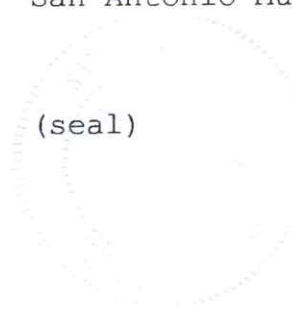
Robert L. Kuhn, President
San Antonio Municipal Utility District No. 1

ATTEST:



Max Hooti, Assistant Secretary
San Antonio Municipal Utility District No. 1

(seal)



8/29/23

SAN ANTONIO MUNICIPAL UTILITY DISTRICT # 1
PO BOX 696
HELOTES TX 78023-0696

Re: Notification of increases/Decreases in 1% (100-year) annual chance water-surface elevations and/or future flood hazard revisions

To Whom it May Concern,

The Flood Insurance Rate Map (FIRM) for a community depicts the Special Flood Hazard Area (SFHA), the area which has been determined to be subject to a 1% (100-year) or greater chance of flooding in any given year. The FIRM is used to determine flood insurance rates and to help the community with floodplain management.

Respec Company, LLC is applying for a Conditional Letter of Map Revision (CLOMR) from the Federal Emergency Management Agency (DHS-FEMA) on behalf of Sirizzotti Family Limited Partnership to revise FIRM 4829C0205G for Bexar County along Los Reyes Creek. Sirizzotti Family Limited Partnership is proposing to construct an access points along the north side of SH 16 as part of new apartment complex construction.

The proposed project will result in increases and decreases in the 1% annual chance (base) water-surface elevations for a portion of Los Reyes Creek from approximately 15 upstream of Jericho Road to approximately 660 feet upstream of Triana Parkway.

1. Base Flood Elevations (BFEs) will increase and decrease along Los Reyes Creek within the area of revision.
2. The SFHA will widen and narrow along Los Reyes Creek within the area of revision.

This letter is to inform you of the proposed project that may affect flood elevations on your property at 16755 BANDERA RD, HELOTES, TX 78023. This letter is also to inform you of the potential changes to the effective flood hazard information that would result after the project is completed and a LOMR request is submitted to FEMA.

Maps and detailed analysis of the proposed flood hazard revisions can be reviewed at Bexar County at 1948 Probandt Street, San Antonio Tx. If you have any questions or concerns about the proposed project or its effect on your property, you may contact Robert Brach of Bexar County at 210-335-6700 from 9AM to 5PM, Monday-Friday.

Sincerely,



Ty Berry, PE, CFM
RESPEC Company, LLC
210-265-7533
ty.berry@respec.com



City of San Antonio
PARKS AND RECREATION DEPARTMENT
Edwards Aquifer Protection Program
5800 Historic Old Highway 90 West
San Antonio, Texas 78227

September 6, 2023

Mr. Robert Kuhn
San Antonio Municipal Utility District No. 1
P.O. Box 696
Helotes, Texas 78023

Re: 2023 Edwards Aquifer Conservation Easement Monitoring Visit

Mr. Kuhn,

This letter is to inform you of the results of the conservation easement site visit that took place on your property on August 10, 2023. The visit confirmed that your property is being managed in general conformity with the terms of the conservation easement.

Thank you for providing an update on the SAWS Helotes Creek Gravity Main and Lift Station Elimination Project. We understand that the work is slated for completion by the end of the year and that SAWS will reseed the areas impacted by the project with native grasses.

Please note that our mailing address has recently changed. You may use the following address for any future correspondence:

City of San Antonio
Edwards Aquifer Protection Program
5800 Historic Old Highway 90 West
San Antonio, Texas 78227

This program was developed to protect and preserve the quantity and quality of water over those lands which contribute to the recharge of the Edwards Aquifer. Thank you for your continued stewardship of these sensitive lands. Please feel free to contact us with any updates, questions, or concerns.

Respectfully,

David F. Bernal
City of San Antonio
Edwards Aquifer Protection Program
Ph: 210-207-2810 | Fax: 210-207-8444

TEAMWORK  **INTEGRITY**  **INNOVATION**  **PROFESSIONALISM**